



Meeting Minutes

October 22, 2015

Newport City Hall

4:30 p.m.

Commission Members	Agency	Present
Marion Greene	Hennepin County RRA	X
Janice Rettman	Ramsey County RRA	
Jim McDonough	Ramsey County RRA	
Karla Bigham, Chair	Washington County RRA	X
Mike Slavik	Dakota County RRA	X
Jen Peterson, Vice-Chair	City of Cottage Grove	X
Myron Bailey	City of Cottage Grove	
John Kummer	Denmark Township	
Mark Vaughan	City of Hastings	X
Cam Gordon	City of Minneapolis	
Tracy Rahm	City of Newport	
Bill Finney	City of St. Paul	
Keith Franke	City of St. Paul Park	X

Ex-Officio Members	Agency	
Ron Allen	Goodhue County	
Jess Greenwood	Goodhue County	
Judy Mitchell	Canadian Pacific Railway	
Marc Mogan	Prairie Island Indian Community	

Staff	Agency	Present
Jan Lucke	Washington County RRA	
Lyssa Leitner	Washington County RRA	
Kevin Roggenbuck	Ramsey County RRA	X
Joe Morneau	Dakota County RRA	
Matt Parent	Dakota County	X
Hally Turner	Washington County	X
Laura Kearns	Washington County	
Joe Scala	Hennepin County	
Ray Hoover	Hennepin County	

Others	Agency
Brian Smalkoski	Kimley-Horn
William Reynolds	Kimley-Horn

John Burbank	City of Cottage Grove
Betsy Leach	District 1 – Community Council to St. Paul
Lynne Bly	MnDOT

Agenda Item #1: Introductions

Chair Bigham called the meeting to order at 4:32PM. Introductions were made by commission members, staff and others present.

Agenda Item #2: Approval of Agenda

A motion was made by Mayor Franke to amend the order of Items 4 and 5. The motion was seconded by Commissioner Slavik. **All in were in favor.** The motion carried.

Agenda Item #3: Draft 2016 Work Plan and Budget

Ms. Leitner briefly went through the work plan and budget information that was provided in the packet.

Commissioner Slavik asked if the 2015 budget was on target or if there was any additional reserve being carried over to 2016.

Ms. Leitner said there will likely be some reserve carried into 2016 and we will have more detail during the final reading of the budget.

Agenda Item # 4: Implementation Plan Update

Ms. Turner spoke briefly about two alternative routes being considered for the Implementation Plan. Ms. Turner said earlier in the week the Technical Advisory Committee (TAC) reviewed information provided to them about cost both operational and maintenance as well as capital. The Kimley-Horn team is currently completing technical data including cost and ridership and comparing the two items. The results will be reviewed by the TAC, B-CAC and the Commission at next month’s meetings. The information will then be released for public comment.

Brian Smalkoski and William Reynolds with Kimley-Horn gave a power point presentation on the approximate costs and routes for the Implementation Plan.

Commissioner Greene arrived at 5:01PM.

Agenda Item #5: Communications Update

Ms. Turner said there have been 2572 website views in the last 30 days. The Facebook page is now up to 296 likes.

Commissioner Bigham would like staff to look into a community college or an intern to help with communication activities such as having the videos updated for Red Rock.

Agenda Item #6: Consent Items

Item 6a. Checks and Claims

A motion was made by Commissioner Slavik to approve the checks and claims from August and September. The motion was seconded by Commissioner Greene. **All in were in favor.** The motion carried.

Item 6b. Minutes from the September 21, 2015 Commission Meetings

A motion was made by Commissioner Slavik to approve the minutes from the September 21, 2015 commission meeting. The motion was seconded by Commissioner Greene. **All in were in favor.** The motion carried.

Agenda Item #7: Other

Item 7a. Commissioner Bigham will be attending a conference called Rail~Volution in Dallas, TX this coming week. The conference will include presentations on transit orient development and other topics relevant to the Red Rock Corridor.

Commissioner Bigham said the Counties Transit Improvement Board met and discussed the solicitation requests for the grants on Red Rock and other corridors.

Commissioner Bigham has been working with the Metropolitan Council to have the Newport Park and Ride as a state fair stop in 2016.

Item 7b. Ms. Turner said an email will be sent out in regards to the next meeting date. With the upcoming holidays staff will see if only one meeting will be needed before the end of the year.

Agenda Item #8: Adjourn

A motion was made by Councilmember Peterson to adjourn. Councilmember Vaughn seconded the motion. **All in were in favor.** The motion carried.

The meeting was adjourned at 5:40PM.